Higher Education
Learning Agreement for Studies

Student's name
Academic Year 20…/20…

□ Student from a Partner University

□ Student from a Non Partner University. If you do not need validation of the credits achieved at your home University, you do not have to fill in the lines in the table referring to sending institution.

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Sex [M/F]	Study cycle[2]	Field of education

Sending Institution	Name	Faculty/Department	Erasmus code[3] (if applicable)	Address	Country	Contact person name[4]; email; phone	

Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	
	Universidad de Cádiz		E CADIZ01	Paseo Carlos III nº3 11003 Cádiz	Spain	Rafael Velez Nuñez alumno.visitante@uca.es +34956015883	

Before the mobility

Table A Before the mobility	*Study Programme at the Receiving Institution* Planned period of the mobility: from [month/year] …………… to [month/year] ……………			
	Component[5] code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue[6])	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent)[7] to be awarded by the Receiving Institution upon successful completion
				Total: …
	Web link to the course catalogue at the Receiving Institution describing the learning outcomes: http://www.uca.es/ori/alumno-visitante			

The level of language competence[8] in Spanish that the student already has or agrees to acquire by the start of the study period is: *A1* □   *A2* □   *B1* □   *B2* □   *C1* □   *C2* □   *Native speaker* □

Table B Before the mobility	*Recognition at the Sending Institution*			
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: …
	Provisions applying if the student does not complete successfully some educational components: *[web link to the relevant information]*			

Commitment	Name	Email	Position	Date	Signature
Student			*Student*		
Responsible person[9] at the Sending Institution					
Responsible person at the Receiving Institution[10]					

During the Mobility

Table A2 During the mobility	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[11]	Number of ECTS credits (or equivalent)
			☒	☐	Choose an item.	
			☐	☒	Choose an item.	

Table B2 During the mobility	Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)				
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	

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[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

[3] **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

[4] **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

[5] An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

[6] **Course catalogue**: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

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[7] **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

[8] **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[9] **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

[10] **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

[11] **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

Reasons for deleting a component	*Reason for adding a component*
1. Previously selected educational component is not available at the Receiving Institution	5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue	6. Extending the mobility period
3. Timetable conflict	7. Other (please specify)
4. Other (please specify)	